

How to Initiate Wire Transfers

Keep business moving when you're away from the office.

You can initiate single-item wire transfers directly from Academy Bank Business Mobile Banking by using the same wire transfer templates that you have already built in Academy Bank Business Online.

Note:

You cannot build new templates, nor can you edit existing templates, by using Business Mobile Banking. You must have appropriate permissions to access wire transfer functionality.

To initiate a wire transfer

In the Mobile App or Mobile Browser

1. Sign in to the app.
2. Tap **Transfer**.
3. Tap **Wire Transfer**.
4. Tap **Template** and select a transfer template.
5. Tap **Amount** to modify the transfer amount, if necessary. By default, the app displays the amount specified in the template you selected in the previous step.

Note:

The app automatically populates the Date field with the first available business date. You cannot change the date because we do not support future-dated wire transfers at this time.

6. Tap **Transfer**.
7. Verify the transfer details and then tap **Confirm**.
8. Complete the security challenge, if the app presents it, and then tap **Done**. The system submits the transfer for final verification and processing and then displays the Successfully Submitted screen.

Note:

If the transfer requires approval, the system adds the transfer to the list of wire transfers awaiting approval. The system also displays a notification on the device's home screen for any user configured to receive approval alerts for the wire transfers.

